



**ALASKA AEROSPACE CORPORATION**

**4300 B Street, Suite 101**

**Anchorage, Alaska 99503**

907-561-3338, FAX 907-561-3339

**REQUEST FOR QUOTATION**

Quotations will be received until  
4 p.m., August 15, 2016

RFQ No.: AAC-17-001

Date: July 27, 2016

**VENDOR NOTICE (This is NOT a Purchase Order)**

This is an informal quotation that will not be read at public opening. The information may be publicly reviewed after award. The terms and conditions should be reviewed and understood before preparing a quotation. The quotation shall be the best net price, FOB destination, to include all delivery charges. As a state agency, AAC is exempt from federal, state and local taxes. Delivery schedule and discount for early payment shall be indicated in the spaces provided below. Return the quotation by the above time and date to the above address. Please reference the Buyer's name and the RFQ number on the outside of the return envelope.

**DELIVERY LOCATION:** Pacific Spaceport Complex-  
Alaska, c/o Carlile Transportation, 5152 Tom Stiles Road,  
Bldg B1, Kodiak, AK 99615.

**BUYER:**  
Art Isham, Procurement and Contracting Consultant

**VENDOR QUOTATION**

Item	Description of Supply or Service	Qty	Unit	Unit Price	Extended Price
1	Provide two LASER PROJECTORS that meet the attached requirements.	2	Each		
2	Shipping to delivery Location	1	Lot		
	Performance specifications and drawings of the room where the projectors will be installed are attached. Installation will be performed by AAC personnel.				
	The referenced example of a Hitachi LP-WU9750B DLP Laser Projector is for reference purposes only, and AAC is not seeking quotes on that specific projector. AAC will select a projector that best meets the listed requirements and offers the best value.				
	This will be a fixed-price procurement.				
	Email or fax quotes are allowed.				
	<b>Special Instructions: Questions should be in writing and directed to Art Isham at <a href="mailto:art.isham@akaerospace.com">art.isham@akaerospace.com</a> or 907-561-3338. Technical addendums to this quotation will be published at <a href="http://akaerospace.com/about-us/contracting-mechanisms">http://akaerospace.com/about-us/contracting-mechanisms</a></b>				
	This is an ALL OR NONE QUOTE per item 35.			<b>TOTAL</b>	

**THIS SECTION MUST BE COMPLETED BY VENDOR**

Delivery shall be made \_\_\_\_\_ calendar days after receipt of order.

Payment Terms: \_\_\_\_\_

Company Name	Address	City	State	ZIP Code	Phone Number
Alaska Business License No.	Vendor Tax I.D. No.				

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type/Print Name and Title

## INSTRUCTIONS TO BIDDERS

### TERMS AND CONDITIONS

**1. REQUEST FOR QUOTATION (RFQ) REVIEW:** Offerors shall carefully review this RFQ for defects and questionable or objectionable material. Offerors' comments concerning defects and questionable or objectionable material in the RFQ must be made in writing and received by the purchasing authority before the date and time set for receipt of quotes. This will allow time for an amendment to be issued if one is required. It will also help prevent the opening of a defective quote, upon which award cannot be made, and the resultant exposure of offerors' prices. Offerors' original comments should be sent to the purchasing authority listed on the front of this RFQ.

**2. QUOTATION FORMS:** Offerors shall use this and attached forms in submitting quotes. A photocopied quote may be submitted.

**3. SUBMISSION:** Quotations shall be signed where applicable and received at the designated Purchasing Office no later than as indicated.

**4. QUOTE REJECTION:** The Alaska Aerospace Corporation (AAC) reserves the right to reject any or all quotes, combinations of items, or lot(s), and to waive defects or minor informalities.

**5. EXTENSION OF PRICES:** In case of error in the extension of prices in the quote, the unit prices will govern; in a lot bid, the lot prices will govern. Negligence by the vendor in preparing the quotation confers no right for the withdrawal of the quotation after it has been opened.

**6. AAC PROCUREMENT REGULATIONS:** The AAC Procurement Regulations are made a part of this document as if fully set forth herein. Regulations are available at <http://akaerospace.com/about-us/contracting-mechanisms>.

**7. PRICES:** The offeror shall state prices in the units of issue on this RFQ. Prices quoted for commodities must be in U.S. funds and include applicable federal duty, brokerage fees, packaging, and transportation cost to the FOB point so that upon transfer of title the commodity can be utilized without further cost. Prices quoted for services must be quoted in U.S. funds and include applicable federal duty, brokerage fee, packaging, and transportation cost so that the services can be provided without further cost. Prices quoted must be exclusive of federal, state, and local taxes. If the offeror believes that certain taxes are payable by the State, the offeror may list such taxes separately, directly below the bid price for the affected item. The State is exempt from Federal Excise Tax except the following:

- Coal - Internal Revenue Code of 1986 (IRC), Section 4121 - on the purchase of coal;
- "Gas Guzzler" - IRC, Section 4064 - on the purchase of low m.p.g. automobiles, except that police and other emergency type vehicles are not subject to the tax;
- Air Cargo - IRC, Section 4271 - on the purchase of property transportation services by air;
- Air Passenger - IRC, Section 4261 - on the purchase of passenger transportation services by air carriers.

**8. PAYMENT FOR PURCHASES:** Payment for agreements under \$500,000 for the undisputed purchase of goods or services provided to AAC will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later. A late payment is subject to 1.5% interest per month on the unpaid balance. Interest will not be paid if there is a dispute or if there is an agreement which establishes a lower interest rate or precludes the charging of interest.

**9. PAYMENT DISCOUNT:** Discounts for prompt payment will not be considered in evaluating the price you quote. However, AAC shall be entitled to take advantage of any payment discount(s) offered by the vendor provided payment is made within the discount period. Payment discount periods will be computed from the date of receipt of the commodities or services and/or a correct invoice, whichever is later. Unless freight and other charges are itemized, any discount provided will be taken on full amount of invoice.

**10. VENDOR TAX ID NUMBER:** If goods or services procured through this RFQ are of a type that is required to be included on a Miscellaneous Tax Statement, as described in the Internal Revenue Code, a valid tax identification number must be provided to the AAC before payment will be made.

**11. INDEMNIFICATION:** The Contractor shall indemnify, hold harmless, and defend the contracting agency from and against any claim of, - or liability for, error, omission or negligent act of the Contractor under this agreement. The Contractor shall not be required to indemnify the contracting agency for a claim of, or liability for, the independent negligence of the contracting agency. If there is a claim of, or liability for, the joint negligent error or omission of the Contractor and the independent negligence of the Contracting agency, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "Contractor" and "Contracting agency", as used within this and the following article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in the Contracting agency's selection, administration, monitoring, or controlling of the Contractor and in approving or accepting the Contractor's work.

**12. SEVERABILITY:** If any provision of this contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

**13. TITLE:** Title passes to AAC for each item at FOB destination.

- 14. FILING A PROTEST:** An offeror shall attempt to informally resolve a dispute with the procurement officer regarding a procurement. If the attempt is unsuccessful, the vendor may protest the solicitation or the award of a contract under AAC Regulation 1.070. The protest must be filed in writing with AAC and include the following information: (1) the name, address, and telephone number of the protester; (2) the signature of the protester or the protester's representative; (3) identification of the solicitation or contract at issue; (4) a detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and (5) the form of relief requested.
- 15. COMPLIANCE:** In the performance of a contract that results from this RFQ, the contractor must comply with all applicable federal, state, and municipal regulations, codes, and laws; and be liable for all required insurance, licenses, permits and bonds; and pay all applicable federal, state, and municipal taxes.
- 16. SUITABLE MATERIALS, ETC.:** Unless otherwise specified, all materials, supplies or equipment offered by a offeror shall be new, unused, and of the latest edition, version, model or crop and of recent manufacture.
- 17. SPECIFICATIONS:** Unless otherwise specified in the RFQ, product brand names or model numbers are examples of the type and quality of product required, and are not statements of preference. If the specifications describing an item conflict with a brand name or model number describing the item, the specifications govern. Reference to brand name or number does not preclude an offer of a comparable or better product, if full specifications and descriptive literature are provided for the product. Failure to provide such specifications and descriptive literature may be cause for rejection of the offer.
- 18. FIRM OFFER:** For the purpose of award, offers made in accordance with this RFQ must be good and firm for a period of ninety (90) days from the date of quote opening.
- 19. QUOTE PREPARATION COSTS:** AAC is not liable for any costs incurred by the offeror in quote preparation.
- 20. CONSOLIDATION OF AWARDS:** Due to high administrative costs associated with processing of purchase orders, a single low quote of \$50 or less may, at the discretion of AAC, be awarded to the next low offeror receiving other awards for consolidation purposes. This paragraph is not subject to the protest terms enumerated in "FILING A PROTEST" above.
- 21. CONTRACT FUNDING:** Offerors are advised that funds are available for the initial purchase and/or the first term of the contract. Payment and performance obligations for succeeding purchases and/or additional terms of the contract are subject to the availability and appropriation of funds.
- 22. CONFLICT OF INTEREST:** An officer or employee of AAC may not seek to acquire, be a party to, or possess a financial interest in, this contract if (1) the officer or employee is an employee of the administrative unit that supervises the award of this contract; or (2) the officer or employee has the power to take or withhold official action so as to affect the award or execution of the contract.
- 23. ASSIGNMENT(S):** Assignment of rights, duties, or payments under a contract resulting from this RFQ is not permitted unless authorized in writing by the AAC procurement officer. Quotes that are conditioned upon the AAC's approval of an assignment will be rejected as nonresponsive.
- 24. SUBCONTRACTOR(S):** Within five (5) working days of notice, the apparent low offeror must submit a list of the subcontractors that will be used in the performance of the contract. Subcontractors may be added or changed by the contractor if prior written approval is obtained from the procurement officer of the contracting agency. The procurement officer may approve new or different subcontractors at his or her discretion.
- 25. FORCE MAJEURE:** (Impossibility to perform) The contractor is not liable for the consequences of any failure to perform, or default in performing, any of its obligations under this Agreement, if that failure or default is caused by any unforeseeable Force Majeure, beyond the control of, and without the fault or negligence of, the contractor. For the purposes of this Agreement, Force Majeure will mean war (whether declared or not); revolution; invasion; insurrection; riot; civil commotion; sabotage; military or usurped power; lightning; explosion; fire; storm; drought; flood; earthquake; epidemic; quarantine; strikes; acts or restraints of governmental authorities affecting the project or directly or indirectly prohibiting or restricting the furnishing or use of materials or labor required; inability to secure materials, machinery, equipment or labor because of priority, allocation or other regulations of any governmental authorities.
- 26. LATE QUOTES:** Late quotes are quotes received after the time and date set for receipt of the quotes. Late quotes will not be accepted.
- 27. CONTRACT EXTENSION:** Unless otherwise provided in this RFQ, AAC and the successful offeror/contractor agree: (1) that any holding over of the contract excluding any exercised renewal options, will be considered as a month-to-month extension, and all other terms and conditions shall remain in full force and effect and (2) to provide written notice to the other party of the intent to cancel such month-to-month extension at least thirty (30) days before the desired date of cancellation.
- 28. DEFAULT:** In case of default by the contractor, for any reason whatsoever, AAC may procure the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law or equity.
- 29. DISPUTES:** Any dispute arising out of this agreement shall be resolved under the laws of Alaska. Any appeal of an administrative order or any original action to enforce any provision of this agreement or to obtain any relief from or remedy in connection with this agreement may be brought only in the superior court for the State of Alaska.

**30. CONTINUING OBLIGATION OF CONTRACTOR:** Notwithstanding the expiration date of a contract resulting from this RFQ, the contractor is obligated to fulfill its responsibilities until warranty, guarantee, maintenance and parts availability requirements have completely expired.

**31. ORDER DOCUMENTS:** Except as specifically allowed under this RFQ, AAC will not sign any vendor contract. AAC is not bound by a vendor contract signed by a person who is not specifically authorized to sign for AAC under this RFQ. The AAC Purchase Order or Contract Award are the only order documents that may be used to place orders against the contract(s) resulting from this RFQ.

**32. BILLING INSTRUCTIONS:** Invoices must be billed to AAC's address shown on the individual Purchase Order or Contract Award. AAC will make payment after it receives the merchandise or service and the invoice. Questions concerning payment must be addressed to AAC.

**33. OFFERORS WITH DISABILITIES:** AAC complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services, and/or special modifications to participate in this procurement should contact the procurement officer named on the cover page of this RFQ as soon as possible, but no later than the date and time quotations are due to make any necessary arrangements.

**34. COMPLIANCE WITH ADA:** By signature of their quote the offeror certifies that they comply with the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government. Services or activities furnished to the general public on behalf of the State must be fully accessible. This is intended to ensure that agencies are in accordance with 28 CFR Part 35 Section 35.130 and that services, programs or activities furnished to the public through a contract do not subject qualified individuals with a disability to discrimination based on the disability.

**35. ALL OR NONE QUOTE:** The bidder shall state a price for each item of equipment on which a quotation is requested. A bid stating a quotation for less than all items will be rejected as nonresponsive. AAC will consider bids and award a contract on an "all or none" basis, to the bidder whose bid results in the lowest cost for all items on which a quotation is requested.

# PERFORMANCE SPECIFICATIONS

## Launch Operations Control Center Projectors

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**Purpose:** Stream live video, recorded video, and data as selected by Launch Operations Control Center personnel during the mission. Suitable for heavy usage and 24/7 workplace applications

**Quantity:** 2 projectors

**Required:**

- Brightness and Contrast: Appropriate for size/location per the sketch, usable in both normal office lighting and in a dimmed (not dark) room
- Native resolution: minimum 1920x1200 (WUXGA)
- Aspect Ratio: 4:3 compatible. Additional formats are acceptable as long as 4:3 ratio can also be met
- Throw Ratio and Focus Distance: See attached chart for screen size vs. distance
- Light source: Laser
- Input: minimum 2 HDMI and one DVI-D
- Motorized remote lens control (zoom, focus, and shift)
- Warranty: Minimum 3-year warranty
- Commercial off the shelf (COTS) projector with history of reliable operation. Durability and reliability are key factors for selection.
  - No “discontinued” projectors will be accepted
- All projector specifications for the offered projectors
- Additional equipment to include in the offering:
  - Appropriate lenses for this application and room geometry
  - Ceiling mounting hardware
  - Remote controls
  - Power cables
- Delivery date NLT 31 August

Referenced example: Hitachi LP-WU9750B DLP Laser Projector

**Desired and evaluated, but not required:**

- Edge blending and warping
- Analog video input
- Maintenance requirements, including dust resistance and sealed components. Lower maintenance projectors are highly desired
- Multiple lens options
- Supports standard projection control software and systems
- Very quiet operations
- Alternatives that the bidder recommends in addition to an offering that meets the above specifications.

Technical Contact: Todd Leitheiser, [todd.leitheiser@akaerospace.com](mailto:todd.leitheiser@akaerospace.com) 907-743-3533

Procurement Contact: Art Isham, [art.isham@akaerospace.com](mailto:art.isham@akaerospace.com) 907-561-3338

